



Arts, Culture and Tourism Meeting Agenda

April 2, 2025, 5:00 pm

60 Fairview Ave W, Essex, ON N8M 1B6

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Pages

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Arts, Culture and Tourism Meeting Agenda for April 2, 2025

Moved by _____

Seconded by _____

That the published agenda for the April 2, 2025 Arts, Culture and Tourism Meeting be adopted as presented / amended.

5. Adoption of Minutes

5.1 Arts, Culture and Tourism Minutes for January 8, 2025

1

Moved by _____

Seconded by _____

That the minutes of the Arts, Culture and Tourism meeting held January 8, 2025 be adopted as circulated.

6. Unfinished Business

6.1 Tune Up the Parks

6.2 Committee Events and Projects

7. Committee Membership Changes

7.1 Resignation of Tracy Armstrong

7.2 Appointment of Devika Thunnaru Kandi

8. Quorum Rules Review and Electronic Meetings

9. New Business

10. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at _____.

11. Future Meetings

May 14, 2025 at 5:00PM

Location: Essex Centre Sports Complex - Barnett Meeting Room



The Corporation of the Town of Essex
Arts, Culture and Tourism Meeting Minutes

January 8, 2025, 5:00 pm
60 Fairview Ave W, Essex, ON N8M 1B6

- Present: Chair - Maguire, Grant
Vice Chair - Meloche, Richard
Councillor - Allard, Brad, Ward 3
Member - Atkinson, Nicole
Member – Freele, Peter
- Absent: Member - Quinn-Ouellette, Diane
Member - Armstrong, Tracy
Councillor - Hammond, Rodney, Ward 4
- Also Present: Cynthia Cakebread, Manager, Recreation and Culture
Trevor Martin, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

Grant Maguire, Chair, called the meeting to order at 5:09 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Arts, Culture and Tourism Meeting Agenda for January 8, 2025

ACT25-01 -001

Moved By Nicole Atkinson

Seconded By Councillor Allard

That the published agenda for the January 8, 2025 Arts, Culture and Tourism Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Arts, Culture and Tourism Minutes for December 11, 2024

ACT25-01 -002

Moved By Councillor Allard

Seconded By Nicole Atkinson

That the minutes of the Arts, Culture and Tourism meeting held December 11, 2024 be adopted as circulated.

Carried

6. Election of Chair and Vice Chair

6.1 Election of Chair

Richard Meloche nominated Grant Maguire as Chair. There were no other nominations.

ACT25-01 -003

Moved By Richard Meloche, Vice Chair

Seconded By Peter Freele

That Grant Maguire be appointed to the position of Chair of the Arts, Culture and Tourism Committee for the year 2025.

Carried

6.2 Election of Vice Chair

Peter Freele nominated Richard Meloche as Vice Chair. There were no other nominations.

ACT25-01 -004

Moved By Peter Freele

Seconded By Nicole Atkinson

That Richard Meloche be appointed to the position of Vice Chair of the Arts, Culture and Tourism Committee for the year 2025.

Carried

7. Reports from Administration

7.1 Mural Inspection Report

Cynthia Cakebread, Manager, Recreation and Culture shared a slideshow outlining the condition of murals based on an inspection by Town staff.

She asked Committee members to determine their recommendations for restoration priority prior to the next meeting based on the following factors:

- Historical Value
- Artistic Value
- Location
- Condition Priority

Cynthia also noted that the Rotarians in Service Mural is fully restored but requires a new location for installation.

ACT25-01 -005

Moved By Peter Freele

Seconded By Richard Meloche, Vice Chair

That the Mural Inspection Report be received.

Carried

8. Unfinished Business

8.1 Downtown Essex Tea Party

The Committee agreed to discuss the Downtown Essex Tea Party at the next regular meeting.

8.2 Holiday Lights Tour

Cynthia Cakebread, Manager, Recreation and Culture provided Committee members with an update on the level of participation in the Holiday Lights Tour 2024 and announced the winners as follows:

- People's Choice Award Winner: 2414 County Road 20
- Classic Christmas Award: 6080 Rizzo Nicola Road
- Griswold Awards: 35 Milne Street South
- Toyland Award: 134 Dowswell Street
- Jingle Bell Business Award: Little House of Cupcakes

9. New Business

There were no items added under New Business.

10. Adjournment

ACT25-01 -006

Moved By Richard Meloche, Vice Chair

Seconded By Peter Freele

That the meeting be adjourned at 5:39 PM.

11. Future Meetings

February 12, 2025 at 5:00 PM

Location: Essex Centre Sports Complex - Barnett Meeting Room

Chair

Recording Secretary