



## Personnel Committee Meeting Agenda

August 12, 2024, 4:30 pm

Location: Essex Municipal Building, 33 Talbot Street South

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

Pages

**1. Call to Order**

**2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

**3. Declarations of Conflict of Interest**

**4. Adoption of Published Agenda**

**4.1 Personnel Committee Meeting Agenda for August 12, 2024**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the published agenda for the August 12, 2024 Personnel Committee Meeting be adopted as presented / amended.

**5. Adoption of Minutes**

**5.1 Personnel Committee Minutes for April 22, 2024**

1

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the minutes of the Personnel Committee meeting held April 22, 2024 be adopted as circulated.

**6. Reports from Administration/Applications**

**6.1 6.1 Annual Turnover Report for 2023**

4

Re: Review of Human Resources Report 2024-04, Annual Report on Turnover for 2023, as presented by Brandi Sieben, Manager, Human Resources.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the Personnel Committee receive Human Resources Report 2024-04.

**6.2 6.2 Annual Training Report for 2023**

8

Re: Review of Human Resources Report 2024-05, Annual Report on Training

for 2023, as presented by Brandi Sieben, Manager, Human Resources.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the Personnel Committee receive Human Resources Report 2024-05.

**7. Unfinished Business**

**8. Adjournment**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the meeting be adjourned at \_\_\_\_\_.

**9. Future Meetings**