



Regular Council Meeting Agenda

July 2, 2024, 6:00 pm

Location: Essex Municipal Building, 33 Talbot Street South and by livestream at <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Pages

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. National Anthem

4. Closed Meeting Report

- Closed Council Meeting - July 2, 2024 - 5:30-6:00 PM

5. Declarations of Conflict of Interest

6. Adoption of Published Agenda

6.1 Regular Council Meeting Agenda for July 2, 2024

Moved by _____

Seconded by _____

That the published agenda for the July 2,2024 Regular Council Meeting be adopted as presented / amended.

7. Adoption of Minutes

7.1 Regular Council Meeting Minutes for June 17, 2024

1

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held June 17, 2024 be adopted as circulated.

7.2 Special Council Meeting Minutes for May 6, 2024

17

RE: Zoning By-Law Amendment at 152 County Road 50 East Colchester South, Ward 3

Moved by _____

Seconded by _____

That the minutes of the Special Council Meeting held May 6, 2024 be adopted

as circulated.

7.3 Special Council Meeting Minutes for May 27, 2024 21

RE: Walk-About in the Essex Centre Downtown Core

Moved by _____

Seconded by _____

That the minutes of the Special Council Meeting held May 27, 2024 be adopted as circulated.

8. Public Presentations

8.1 Verbal Report by Mayor Bondy regarding the International Association of Great Lakes Research Conference

RE: International Association of Great Lakes Research Conference: Update from Mayor Bondy

Moved by _____

Seconded by _____

That the verbal report presented by Mayor Bondy regarding the International Association of Great Lakes Research Conference Update be received.

8.2 Pete Zuzek, President, Zuzek Inc., Pelee Coastal Resilience Committee 23

RE: Upcoming Activities for the Pelee Coastal Resilience Committee

Moved by _____

Seconded by _____

That the presentation by Pete Zuzek, President, Zuzek Inc., on behalf of the Pelee Coastal Resilience Committee be received.

9. Unfinished Business

10. Reports from Administration

10.1 Infrastructure Services-2024-03 40

RE: Pelee Coastal Resilience Study

Recommended Action:

Moved by _____

Seconded by _____

That Infrastructure Services Report-2024-03 entitled, Pelee Coastal Resilience Study prepared by Kevin Girard, Director, Infrastructure Services dated July 2, 2024 be received; and

That Council provide authorization to Administration to contribute a maximum amount of \$30,000, being \$10,000 annually from 2024-2026, to Zuzek Inc. for the Pelee Coastal Resiliency Study, to be funded from the Green Fund Reserve.

10.2 Office of the CAO-2024-05 44

RE: OPP Detachment Board Annual Report

Recommended Action:

Moved by _____

Seconded by _____

That Office of the CAO Report-2024-05 entitled OPP Detachment Board Annual Report be received.

10.3 Office of the CAO-2024-07

51

RE: OPP Detachment Board – 2024 Budget

Recommended Action:

Moved by _____

Seconded by _____

That Office of the CAO Report-2024-07 entitled OPP Detachment Board – 2024 Budget be received;

That the proposed budget for the balance of 2024 for the Essex County OPP Detachment Board #1, as appended to the report, be approved;

That the Town of Essex’s recommendation to approve the proposed budget for the balance of 2024 for the Essex County OPP Detachment Board #1 be forwarded to the Town of Tecumseh and the Municipality of Lakeshore, for their consideration of approval; and

That on approval by all three member municipalities of the Essex County OPP Detachment Board #1, the budget for the balance of 2024 be implemented by the administering municipality, being the Town of Tecumseh.

11. Reports from Youth Members

12. County Council Update

13. Correspondence

13.1 Correspondence to be received

Moved by _____

Seconded by _____

That all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

13.1.1 County of Essex 59

RE: Regional Food and Organic Waste Program Funding Discussion

13.1.2 NSF International Strategic Registrations Audit Report 61

RE: Ontario's Drinking Water Quality Management Standard Version 2

13.1.3 Township of Brudenell, Lyndoch and Raglan 67

RE: Jurisdiction of Ontario's Ombudsman

13.1.4 Township of Larder Lake 70

RE: Asset Retirement Obligation

13.2 Correspondence to be considered for receipt and support

13.2.1 Affordable Housing Task Force 72

RE: Appointment of Affordable Housing Task Force Member

Moved by _____

Seconded by _____

That the application by William (Bill) Baker to be appointed to the Affordable Housing Task Force be received or received and supported.

- 13.2.2 L'Association des communautés francophones de l'Ontario (Windsor-Essex-Chatham-Kent)

79

RE: Flag Request from L'Association des communautés francophones de l'Ontario (Windsor-Essex-Chatham-Kent): Franco-Ontarian Day - September 25, 2024

Moved by _____

Seconded by _____

That the request from L'Association des communautés francophones de l'Ontario (Windsor-Essex-Chatham-Kent) for their flag to be flown at Town Hall on September 25, 2024, in support of Franco-Ontarian Day in the Town of Essex be received or received and supported.

14. Committee Meeting Minutes

Moved by _____

Seconded by _____

That the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

- 14.1 Police Services Board - March 7, 2024 81
- 14.2 Essex Centre Business Improvement Area - May 29, 2024 85
- 14.3 Essex Municipal Heritage Committee - May 30, 2024 94
- 14.4 Essex Festival Committee - June 6, 2024 102
- 14.5 Finance Committee - May 27, 2024 110

Recommendations to Council:

FIN24-05-04

Moved By Mayor Bondy

Seconded By Councillor Hammond

That the Finance Committee recommend to Council that a minor amendment be made to the Fees and Charges By-Law Schedule A to include a footnote on NSF Fees and reprint fees to be waived in the case of death or severe illness.

Carried

FIN24-05-07

Moved By Mayor Bondy

Seconded By Councillor Hammond

That the Finance Committee recommend that Council direct Administration to revise the Community Partnership Fund Policy to limit the acceptance of applications to one deadline and no further in-year applications be accepted or considered after that deadline.

Carried

15. Financial

16. New Business

17. Notices of Motion

17.1 The following Notice of Motion was presented at the June 17, 2024 Regular Council Meeting and are being brought forward this evening for Council's consideration:

17.1.1 Mayor Bondy

Moved by _____

Seconded by _____

That Council direct Administration to provide an update at the July 15, 2024 Regular Council Meeting on the Colchester Hamlet Secondary Plan, including consultation efforts to-date, plans for future public consultation, policy directions thus far, and overall goals of the Secondary Plan as a part of the Town's new Official Plan Project.

17.2 The following Notice of Motion is for presentment only and will be brought forward for Council's consideration at the July 17, 2024 Regular Council Meeting:

17.2.1 Councillor McGuire-Blais

Moved by Councillor McGuire-Blais

That Council direct Administration to send a letter to the Windsor Essex Community Housing Corporation (WECHC) requesting that they add a security service to their Brien Street Apartments.

18. Reports and Announcements from Council Members

19. By-Laws

19.1 By-Laws that require a third and final reading

19.1.1 By-Law 2342

113

RE: Being a by-law to confirm the proceedings of the June 17, 2024, Regular Meeting of Council of the Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 2342 being a by-law to confirm the proceedings of the June 17, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be read a third time and finally passed on July 2, 2024.

19.2 By-Laws that require a first, second, third and final reading

19.2.1 By-Law 2343

115

RE: Being a by-law to enter into a Municipal Funding Agreement for the Transfer of Canada Community-Building Funds between the Association of Municipalities of Ontario (AMO) and The Corporation of the Town of Essex (Recipient)

Moved by _____

Seconded by _____

That By-Law 2343 being a by-law to enter into a Municipal Funding Agreement for the Transfer of Canada Community-Building Funds between the Association of Municipalities of Ontario (AMO) and The Corporation of the Town of Essex (Recipient) be read a first, a second and a third time and finally passed on July 2, 2024.

19.3 By-Laws that require a first and second reading

19.3.1 By-Law 2346

140

RE: Being a by-law to confirm the proceedings of the July 2, 2024, Regular Meeting of Council of the Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 2346 being a by-law to confirm the proceedings of the June 17, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be read a first and a second time and provisionally adopted on July 2, 2024.

20. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

21. Future Meetings

21.1 Monday, July 15, 2024, 6:00-9:00 PM, Regular Council Meeting

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EssexOntario>

21.2 Monday, August 12, 2024, 5:00-6:00 PM, Special Council Meeting

RE: Development Charges By-Law Adoption

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EssexOntario>

21.3 Monday, August 12, 2024, 6:00-9:00 PM, Regular Council Meeting

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EssexOntario>