



Essex Municipal Heritage Committee Meeting Agenda

May 30, 2024, 5:00 pm

Harrow and Colchester South Community Centre, 243 McAfee Street

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Pages

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Essex Municipal Heritage Committee Meeting Agenda for May 30, 2024

Moved by _____

Seconded by _____

That the published agenda for the May 30, 2024 Essex Municipal Heritage Committee Meeting be adopted as presented / amended.

5. Adoption of Minutes

5.1 Essex Municipal Heritage Committee Minutes for April 25, 2024

1

Moved by _____

Seconded by _____

That the minutes of the Essex Municipal Heritage Committee meeting held April 25, 2024 be adopted as circulated.

6. Unfinished Business

6.1 Greater Marketing and Public Education about Heritage - Ongoing

6.2 Official Plan Update - Ongoing

6.3 Heritage Grant Program - Ongoing

6.4 Heritage Designation and Interpretive Plaque Program - Ongoing

6.4.1 Carnegie Library Plaque Unveiling

6.5 Listing and Designating Properties and Heritage Districts - Ongoing

6.5.1 Update on the Essex Heritage Inventory

6.6 Cemeteries - Ongoing

6.7 Studies and Master Plans - Ongoing

6.8 Heritage Walking Tour and Digital Component - Ongoing

6.9 Cultural Master Plan - Ongoing

6.10 Historically Significant Name Registry - Ongoing

6.11 Cultural Heritage, Indigenous History - Ongoing

6.12 Barn Quilts - Ongoing

7. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at _____.

8. Future Meetings

Thursday, June 27, 2024 at 5:00 p.m. at the Colchester Community Centre, 100 Jackson Street.



The Corporation of the Town of Essex

Essex Municipal Heritage Committee Meeting Minutes

April 25, 2024, 5:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

Present: Chair - Basden, Perry
Vice Chair - Councillor - Matyi, Jason, Ward 3
Member - Baldwin, Jacqueline
Member - Clarkson, Connie
Councillor - Hammond, Rodney, Ward 4
Member - Kokovai, Richard
Member - Kowtiuk, Laurie

Absent: Member - Matyi Linda
Member - Peters, Grant

Also Present: Rita Jabbour, Manager, Planning Services
Ian Rawlings, Junior Planner
Marsha Buchta, Recording Secretary

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1. Call to Order

The Chair called the meeting to order at 5:35 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Essex Municipal Heritage Committee Meeting Agenda for April 25, 2024

Moved By Connie Clarkson
Seconded By Councillor Hammond

That the published agenda for the April 25, 2024, Essex Municipal Heritage Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Essex Municipal Heritage Committee Minutes for March 28, 2024

Moved By Richard Kokovai

Seconded By Councillor Matyi

That the minutes of the Essex Municipal Heritage Committee meeting held March 28, 2024, be adopted as circulated.

Carried

6. Tour of Essex United Church

The tour was conducted before and after the Official meeting was called to order. Mr. Doug Arnold and Ms. Marnie Aldridge guided the Heritage Committee Members on a complete tour of the Essex United Church. Significant notables on the outside are the Geodetic Survey of Canada Benchmark 2068, believed to be one of the last markings left in Essex, Ontario, the stained-glass windows, bell and architecture of the building. The Church was built in 1908. The pipe organ, built in 1927, was noted as an internal item of Heritage significance as it was the last pipe organ built by the Casavant Family of Quebec. Staff Liaison, Rita Jabbour reminded the Heritage Committee members that there will be a special meeting with Council on April 29, 2024 to discuss Council's roles and responsibilities under the Heritage Act and education of the significance of Heritage preservation. The Committee members were invited to join the meeting, either in person or virtually. At the next meeting, May 30, 2024, the Committee can discuss the recommendation of designation of the Essex United Church in further detail.

7. Adjournment

Moved By Councillor Hammond

Seconded By Jacqueline Baldwin

That the meeting be adjourned at 5:40 p.m.

Carried

8. Future Meetings

Thursday, May 30, 2024, at 5 p.m. at Harrow and Colchester South Community Centre, 243 McAfee Street, Harrow.

Chair

Recording Secretary