



## Regular Council Meeting Agenda

May 21, 2024, 6:00 pm

Location: Essex Municipal Building, 33 Talbot Street South and by livestream at <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

Pages

**1. Call to Order**

**2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

**3. National Anthem**

**4. Closed Meeting Report**

- Closed Council Meeting - May 13, 2024 4:00 - 4:30 PM
- Closed Council Meeting - May 13, 2024 4:30 - 6:00 PM
- Closed Council Meeting - May 21, 2024 5:00 - 6:00 PM

**5. Declarations of Conflict of Interest**

**6. Adoption of Published Agenda**

**6.1 Regular Council Meeting Agenda for May 21, 2024**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the published agenda for the May 21, 2024 Regular Council Meeting be adopted as presented / amended.

**7. Adoption of Minutes**

**7.1 Regular Council Meeting Minutes for May 6, 2024**

1

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the minutes of the Regular Council Meeting held May 6, 2024 be adopted as circulated.

**7.2 Special Council Meeting Minutes for April 2, 2024**

16

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the minutes of the Special Council Meeting held April 2, 2024 be adopted

as circulated.

**8. Public Presentations**

**9. Unfinished Business**

**10. Reports from Administration**

**10.1 Economic Development-2024-04**

19

RE: Building Report and Development Overview – Q1 Summary 2024

Recommended Action:

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** Economic Development Report-2024-04 entitled Building Report and Development Overview -Q1 Summary 2024 prepared by Nelson Silveira, Manager, Economic Development dated May 21, 2024, be received for information.

**10.2 Building and By-law Enforcement 2024-02**

27

RE: Fence Permit Application Process

Recommended Action:

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** Building and By-law Enforcement Report-2024-02 entitled Fence Permit Application Process prepared by Kevin Carter, Manager, Building Services/Chief Building Officer, dated May 21, 2024 be received; and

**That** Council direct Administration to amend the Town of Essex Fence By-Law to require property owners seeking to construct a fence abutting a municipally-owned property, with the exception of municipal roads and right of ways, to provide a legal survey prepared by an Ontario Land Surveyor, at the property owner's expense, as part of their application.

**11. Reports from Youth Members**

**12. County Council Update**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the County of Essex, Regular Meeting minutes listed in Agenda Item 12, be received.

**12.1 County of Essex, Regular Council Meeting Minutes - April 3, 2024**

40

**13. Correspondence**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

**13.1 Correspondence to be received**

54

13.1.1 Thank You Letters from Multiple Organizations

RE: Essex Community Partnership Fund 2024

13.1.2 Greater Napanee

58

RE: Protecting Our Community's Water

**13.2 Correspondence to be considered for receipt and support**

13.2.1 Town of Essex Accessibility Committee

60

RE: AccessAbility Week - May 26 to June 1, 2024

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the correspondence from the Town of Essex Accessibility Committee asking Council to consider proclaiming AccessAbility Week in the Town of Essex be received or received and supported, and if supported;

**That** Council proclaim May 26 to June 1, 2024, as National Accessibility Week in the Town of Essex by adopting the following resolution:

**Whereas**, National AccessAbility Week is a week for Canadians to promote inclusion and accessibility in our communities and workplaces, to celebrate our progress and to be inspired to further break down accessibility barriers;

**Whereas**, over 15 percent of Ontarians live with some form of a disability and as a result there is a need for greater awareness, enhanced service delivery and opportunities for persons with disabilities;

**Whereas**, individuals with disabilities are impacted daily by barriers to: information, facilities, employment, transportation, and communication supports, therefore negatively challenging an individual's ability to fully participate in community life;

**Whereas**, accessibility and inclusion are essential for ensuring that all community members have equity in opportunities, and the ability to fully participate in community life; and

**Whereas**, Council reaffirmed its commitment to becoming a barrier free and accessible Town.

**Now Therefore**, I, Mayor Bondy, on behalf of Council, do hereby proclaim May 26 to June 1, 2024, as National AccessAbility Week and encourage everyone to support equality of access and opportunity for persons with disabilities in the Town of Essex.

**14. Committee Meeting Minutes**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

14.1	Essex Accessibility Committee - March 8, 2024	63
14.2	Arts, Culture and Tourism - April 10, 2024	66
14.3	Essex Festival Committee - April 11, 2024	69
14.4	Personnel Committee - April 22, 2024	77
15.	Financial	
16.	New Business	
17.	Notices of Motion	
17.1	The following Notice of Motions were presented at the May 6, 2024 Regular Council Meeting and are being brought forward this evening for Council's consideration:	
17.1.1	Mayor Bondy	
	Moved by Mayor Bondy	
	Seconded by _____	
	<b>That</b> Administration come back with a report by the next Regular Council Meeting with ideas to support businesses impacted by the Tom Wright Drain Culvert closure.	
17.1.2	Mayor Bondy	
	Moved by Mayor Bondy	
	Seconded by _____	
	<b>That</b> Council direct Administration to come back with a report discussing the inflow and infiltration to the Town's storm and sanitary sewers, and potential solutions to help reduce flooding. The report should speak to the ability to create an inspection program to identify and repair cross connections and sources of inflow and infiltration.	
17.1.3	Councillor Verbeek	
	Moved by Councillor Verbeek	
	Seconded by _____	
	<b>Whereas</b> , home parks and land leased communities are often a place where a person owns the home and rents the land from the landlord;	
	<b>Whereas</b> , in recent years, the mobile home unit selling price has doubled or quadrupled making land lease properties unaffordable to purchase;	
	<b>Whereas</b> , land lease properties and mobile home parks listed to be seen as affordable living, starter homes for couples and seniors, these areas are now becoming unaffordable due to lack of rent control when a unit changes ownership; and	
	<b>Whereas</b> , some of our most vulnerable residents in our Town are losing out on the value of their assets because their home is losing resale value.	
	<b>Now Therefore</b> , be it resolved that Administration be directed to send a letter to provincial government regarding the rising cost to	

lease the land at mobile home parks and land leased communities.

**17.2 The following Notices of Motion are for presentment only and will be brought forward for Council's consideration at the June 3, 2024 Regular Council Meeting:**

**17.2.1 Councillor McGuire-Blais**

Moved by Councillor McGuire-Blais

**That** Council direct Administration to review the feasibility of installing pedestrian access ramps along South Talbot Road at Iler Avenue, Laird Avenue, and Centre Street to access the multiuse pathway along South Talbot Road South.

**17.2.2 Councillor Garon**

Moved by Councillor Garon

**That** Council direct Administration to come back with a report with options to complete the sidewalk between Thomas Street to Victoria Avenue.

**18. Reports and Announcements from Council Members**

**19. By-Laws**

**19.1 By-Laws that require a third and final reading**

**19.1.1 By-Law 2328**

80

RE: Being a by-law to confirm the proceedings of the May 6, 2024, Regular Meeting of Council of the Corporation of the Town of Essex

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** By-Law 2328 being a by-law to confirm the proceedings of the May 6, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be a read a third time and finally passed on May 21, 2024.

**19.2 By-Laws that require a first, second, third and final reading**

**19.2.1 By-law No. 2320**

82

RE: Being a by-law to establish tax rates and additional charges for Municipal, County and Education purposes for the year 2024

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** By-Law 2320 being a by-law to establish tax rates and additional charges for Municipal, County and Education purposes for the year 2024 be read a first, a second and a third time and finally passed on May 21, 2024.

**19.3 By-Laws that require a first and second reading**

**19.3.1 By-Law 2330**

87

RE: Being a by-law to confirm the proceedings of the May 21, 2024, Regular Meeting of Council of the Corporation of the Town of Essex

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** By-Law 2330 being a by-law to confirm the proceedings of the May 6, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be read a first and a second time and provisionally adopted on May 21, 2024.

**20. Adjournment**

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

**That** the meeting be adjourned at [TIME].

**21. Future Meetings**

**21.1 Monday, May 27, 2024, 4:30 - 5:30 PM Special Council Meeting**

RE: Essex Downtown Walkabout

Meeting Location: 33 Talbot Street South, Essex, ON N8M 1A8

**21.2 Monday, June 3, 2024, 6:00 - 9:00 PM Regular Council Meeting**

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EssexOntario>

**21.3 Monday, June 10, 2024, 4:30 - 6:00 PM Special Council Meeting**

RE: Committee of the Whole

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EssexOntario>