



Co-An Park Committee Meeting Minutes

February 9, 2022 – Time 5:00 PM

Location: On-Line Teams Meeting

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101

Present: Christine McAgy – Chair -Town of Essex Committee Member
Murray Sellars – Town of Amherstburg Committee Member
Kim Verbeek – Town of Essex Ward 2 Councillor
Leo Meloche – Deputy Mayor Town of Amherstburg
Jennie Lajoie – Town of Amherstburg Committee Member
Jonathon Little – Town of Essex Committee Member
Vacancy -Town of Amherstburg

Also Present:

Joanne Bissonnette – Secretary Treasurer for the Co-An Park
Doug Sweet – Town of Essex CAO
Jake Morassut – Town of Essex Mgr. Parks and Facilities

Regrets:

Jim Meloche - Co-Chair Town of Essex Committee Member

1. Call to Order

The Chair called the meeting to order at 500 PM

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time

3. Adoption of Published Agenda

3.1 Co-An Park Committee Meeting Agenda for February 9, 2022

CAP-22-02-001

Moved by Deputy Mayor Leo Meloche

Seconded by Councillor Kim Verbeek

That the published agenda for February 9, 2022, listed in Agenda item 3.1 for the Co-An Park Committee Meeting be adopted with the addition to Item 7. adding New Business 7.2 Group Insurance **Carried**

4. Adoption of Minutes

4.1 Co-An Park Committee Meeting Minutes for November 24, 2021

CAP-22-02-002

Moved by Councillor Kim Verbeek

Seconded by Jennie Lajoie

That the minutes listed in Agenda item 4.1 for the Co-An Park Committee Meeting held November 24, 2021 be adopted as circulated **Carried**

5. Council Projects Outside 2022 Budget for Co-An Park

5.1 Co-An Master Plan

Discussion took place advising that prior to Town of Essex's budget they were compiling a list of projects but since budget have moved in the direction of creating a Master Plan for Co-An Park jointly with the Town of Amherstburg, Doug Sweet and Heidi Baillargeon will be meeting to discuss further and compile a presentation for firstly the Co-An Committee then will present to both Councils. Deputy Mayor Leo Meloche added that it is the intent to expand Co-An park and suggested that Joanne Bissonnette be present at these meetings as it may be beneficial with her years of

knowledge and history with the Co-An Park. He also mentioned that a high-level infrastructure meeting between both the Town of Essex and the Town of Amherstburg has taken place regarding McGregor, it's growth and the lack of sewage space and that future sewage plans should include sewage connection to the Co-An Park; if a splash pad were installed where would the water go, its presently on a septic system additionally growth could be limited if not addressed.

6. Reports from Administration

6.1 Year End Financial Report

CAP 22-02-003

Moved by Deputy Mayor Leo Meloche

Seconded by Murray Sellars

That the 2021 Year End Financial Report listed in Agenda item 6.1 be received and approved for distribution

Carried

6.2 Costing Report - attached

CAP 22-02-004

Moved by Councillor Kim Verbeek

Seconded by Jennie Lajoie

That the Costing report presented in Agenda item 6.2 be received and approved for distribution

Carried

7. New Business

7.1 2022 Bookings - attached

CAP 22-02-005

Moved by Jonathan Little

Seconded by Jennie Lajoie

That the Co-An Committee approve the 2022 Booking contracts to be dispersed, noting all contracts are subject to Co-Vid regulations and must adhere to laws in place at the time of event; if event is cancelled due to Co-vid pandemic restrictions, a full refund of Co-An fees remitted will be reimbursed, all other expense incurred will be at the individual's risk **Carried**

7.2 Group Insurance

Discussion took place regarding the Town of Essex's Group Insurance plan which will no longer cover any organized sports leagues or activities that have more than 100 participants. Committee suggests advising all leagues to seek alternate insurance

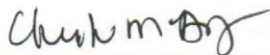
8. Adjournment

CAP 22-02-006

Moved by Jonathan Little

Seconded by Councillor Kim Verbeek

That the regular meeting for the Co-An Committee be adjourned and next virtual meeting be scheduled for Wednesday, March 9, 2022 at 5:00 pm **Carried**



Christine McAgy – Chairman



Joanne Bissonnette - Secretary Treasurer