



Arts, Culture and Tourism Committee Meeting Agenda

February 9, 2022, 4:30 PM

Location: Electronic Meeting

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

2. Declarations of Conflict of Interest

3. Adoption of Published Agenda

3.1 Arts, Culture and Tourism Committee Meeting Agenda for February 9, 2022

Moved by _____

Seconded by _____

That the published agenda for the February 9, 2022 Arts, Culture and Tourism Committee Meeting be adopted as presented/amended.

4. Adoption of Minutes

4.1 Arts, Culture and Tourism Committee Meeting Minutes for January 5, 2022

Moved by _____

Seconded by _____

That the minutes of the Arts, Culture and Tourism Committee Meeting held January 5, 2022 be adopted as circulated.

5. Unfinished Business

5.1 Explore Eat Essex

5.2 Art Installation Funding

5.3 Harrow Streetscape Project

6. New Business

6.1 Election of Chair and Vice-Chair

7. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at _____.

8. Future Meetings

March 9, 2022 at 4:30 PM

Location: Electronic Meeting



Arts, Culture and Tourism Meeting Minutes

January 5, 2022 4:30 PM

Location: Electronic Meeting

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Present: Anthony Paniccia, Chair
Jeannette Kervoelen, Vice Chair
Tracy Armstrong
Councillor Steve Bjorkman
Patti Oshar
Diane Quinn-Ouellette

Also Present: Cynthia Cakebread, Manager, Recreation and Culture
Trevor Martin, Recording Secretary

Regrets: Grant Maguire

1. Call to Order

The Chair called the meeting to order at 4:34 PM.

2. Declarations of Conflict of Interest

The Chair, Tony Paniccia declared a conflict of interest for Agenda Item 5.1 as he participated in the contest.

3. Adoption of Published Agenda

3.1 Meeting Agenda for January 5, 2022

ACT22-01 -001

Moved by Councillor Steve Bjorkman
Seconded by Jeannette Kervoelen, Vice Chair

That the published agenda for the January 5, 2022 Arts, Culture and Tourism Committee Meeting be adopted as presented.

[Carried]

4. Adoption of Minutes

4.1 Arts, Culture and Tourism Meeting Minutes for December 8, 2021

ACT22-01 -002

Moved by Councillor Steve Bjorkman

Seconded by Jeannette Kervoelen, Vice Chair

That the minutes of the Arts, Culture and Tourism Meeting held December 8, 2021 be adopted as circulated.

[Carried]

5. Unfinished Business

5.1 Candy Cane Lane Lights Decorating Contest Judging

In regard to the Chair's declared conflict of interest, the Committee agreed to review the results of the Chair's contest participation but that he would not be eligible for prizes.

Cynthia Cakebread presented calculated results based on the judging process, with the award recipients being declared as:

Merry and Bright

1. 124 Turnhout Crescent
2. 6060 Catherine Duransky Drive
3. 134 Kim Court

Essex Business

1. Little House of Cupcakes
2. Stationery and Stuff
3. Crafty Candles

Cynthia noted that she will have the prizes available for pickup at the Essex Recreation Complex and will prepare a Report to Council to inform Council of the award winners.

The Committee discussed some ideas on how to make changes to boost participation next year including some form of recognition for all participants. The Committee agreed to discuss ideas further in the August or September regular meeting, In addition, Cynthia will send out an email to all of this year's participants to thank them for their participation and to announce winners.

ACT22-01 -003

Moved by Tracy Armstrong

Seconded by Jeannette Kervoelen, Vice Chair

That the prizes be awarded to contest entrants based on the calculated judging scores presented to the Committee.

[Carried]

5.2 Explore Eat Essex

Due to ongoing COVID-19 restrictions, the Committee agreed to move this item to the February regular meeting.

6. New Business

6.1 Town of Essex Covid-19 Protocols for Events

Cynthia Cakebread noted that due to the ongoing Covid-19 restrictions, no events can occur at this time until restrictions are lifted.

6.2 Committee Resignation – J. Kervoelen

Vice Chair Jeannette Kervoelen informed the Committee of her resignation from the Committee due to a temporary career-related relocation. The Committee expressed appreciation for all of her efforts and wished her well.

7. Adjournment

ACT22-01 -004

Moved by Jeannette Kervoelen, Vice Chair

Seconded by Tracy Armstrong

That the meeting be adjourned at 4:58 PM.

[Carried]

Chair

Recording Secretary