



Essex Municipal Heritage Committee (EMHC)

Agenda

Thursday, January 27 2022 - 5:00 PM

Location: Electronic Zoom Meeting

Accessible formats or communication supports are available upon request. Please contact the Planning Department at essexplanning@essex.ca or 519-776-7336 extension 1128
"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

1. Call to Order

2. Declarations of Conflict of Interest

3. Adoption of Published Agenda

3.1 Essex Municipal Heritage Committee Agenda for January 27 2022

Moved by _____

Seconded by _____

That the published agenda for the January 27 2022 Essex Municipal Heritage Committee Regular Meeting, be adopted as presented / amended.

4. Adoption of Minutes

4.1 Essex Municipal Heritage Committee Minutes for October 28th, 2021

Moved by _____

Seconded by _____

That the minutes of the Thursday October 28th 2021 Essex Municipal Heritage Committee Regular Meeting, be adopted as circulated.

5. New Business

5.1 2022 Heritage Committee Meeting Schedule

Moved by _____

Seconded by _____

That the 2022 Heritage Committee Meeting Schedule be adopted as presented / amended.

5.2 Heritage Committee Members

Rita to introduce the newest member of the Heritage Committee, Jaqueline Baldwin.

5.3 Communications Manager

Rita to introduce the newest Communications Manager to the Heritage Committee, Marc Tortola

5.4 Community & Youth Heritage Preservation Award Winners

Committee to pick the Community & Youth Heritage Preservation Award Winners

Community Heritage Preservation Award Winner

Moved by:_____

Seconded by:_____

That _____ be nominated for the 2022 Community Heritage Preservation Award.

Youth Heritage Preservation Award Winner

Moved by:_____

Seconded by:_____

That _____ be nominated for the 2022 Youth Heritage Preservation Award.

6. Election Chair / Vice Chair Committee Season 2022

Committee to nominate and vote for Chair and Vice Chair positions for the January 2022 to October 2022 Committee Season.

Moved by:_____

Seconded by:_____

That _____ be nominated for the position of the Chair of the Heritage Committee effective January 2022.

Moved by:_____

Seconded by:_____

That _____ be nominated for the position of the Vice Chair of the Heritage Committee effective January 2022.

7. Public Presentations

8. Unfinished Business

- 8.1** Greater Marketing and Public Education about Heritage– Ongoing
 - 8.1.1** Committee to discuss any marketing or public education opportunity
 - 8.1.2** Committee to be updated on Essex Murals being uploaded to Google Maps.
- 8.2** Cemeteries –ongoing
- 8.3** Listing and Designating Properties and Heritage Districts –ongoing
Committee to be updated on the provincial designation of the Colchester School House, 195 Bagot Street and the benefits of designating it.
- 8.4** Heritage Designation and Interpretive Plaque Program – ongoing
Committee to be updated on the McGregor interpretive plaque.
- 8.5** Reports to Council – on going
- 8.6** Studies and Master Plans- on going
- 8.7** Heritage Week 2022 – on going
 - 8.7.1** Committee to review the Bursary Application for Heritage Students and the Riddle for students Grade 6 to 8.
 - 8.7.2** Committee to discuss Heritage Week Theme and Activities
- 8.8** Charles Maedel Commemoration Project –ongoing
- 8.9** Heritage Walking Tour and Digital Component – ongoing
- 8.10** Batten Schoolhouse and Iler Schoolhouse – ongoing
- 8.11** Cultural Master Plan – Ongoing
- 8.12** Historically Significant Name Registry – Ongoing
- 8.13** Century Farms – Ongoing
Committee to be provided with the map of century farms in the Town of Essex.
- 8.14** Cultural Heritage; Indigenous History – Ongoing
Committee to discuss Indigenous history in Essex County.

9. Reports from Administration

10. Correspondence

11. Notices of Motion

12. Adjournment

Moved by: _____

Seconded by: _____

That the meeting be adjourned at [TIME]

13. Future Meetings

Special Meeting February 17 2022 at 5:00 pm Location: Electronic Meeting via Zoom



Essex Municipal Heritage Committee (EMHC)

Minutes

Thursday, October 28th 2021 - 5:00 PM

Location: Electronic Zoom Meeting

Accessible formats or communication supports are available upon request. Please contact the Planning Department at essexplanning@essex.ca or 519-776-7336 extension 1128

"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

Present: Anthony Paniccia, Vice-Chair
Richard Kokovai, Committee Member
Joe Lucas, Committee Member
Laurie Kowtiuk, Committee Member
Perry Basden, Committee Member

Also Present: Rita Jabbour, Staff Liaison, Manager Planning Services
Sarah Aubin, Recording Secretary / Planning Assistant

Regrets: Councillor Steve Bjorkman, Committee Member
Laurie Brett, Chair
Phil Pocock, Committee Member

Absent: None

1. Call to Order

The Vice Chair called the meeting to order at 5:00 PM

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

3. Adoption of Published Agenda

3.1 Essex Municipal Heritage Committee Agenda for October 28th 2021

EMHC21-10-26

Moved by Member Basden

Seconded by Member Kowtiuk

That the published agenda for the October 28th 2021 Essex Municipal Heritage Committee Regular Meeting, be adopted as presented.

Carried

4. Adoption of Minutes

4.1 Essex Municipal Heritage Committee Minutes for September 30th, 2021

EMHC21-10-27

Moved by Member Basden

Seconded by Member Kowtiuk

That the minutes of the Thursday September 30th 2021 Essex Municipal Heritage Committee Regular Meeting, be adopted as circulated.

Carried

5. Public Presentations

6. Unfinished Business

6.1 Greater Marketing and Public Education about Heritage– Ongoing

Vice Chair Paniccia stated that the Arts Culture and Tourism committee utilizes Google Maps to showcase the Essex Murals. He stated that this would be a good way to promote, cemeteries, listed and designated properties and plaques through out the Town of Essex.

Rita, Staff Liaison stated that she will contact Trevor Martin and discuss further.

Member Kowtiuk stated that Essex and Community Historical Society (ECHRS) will be hosting an Open House November 6th between 10 am to 3 p.m.

Vice Chair Paniccia recommended that the event be posted by the Town of Essex.

6.2 Cemeteries –ongoing

6.3 Listing and Designating Properties and Heritage Districts –ongoing

Rita advised the members that Scott Plancke, Heritage Student did research on the feasibility of 195 Bagot Street (Colchester School House) being provincially designated.

She stated Section 34.5 of the OHA allows the Minister to designate any property within a municipality as property that is provincially significant. The property needs to meet at least one of the criteria set out in the regulation.

If designated, the Owner of the property must obtain consent form the Minister to carry out alterations and they cannot carry out any demolition or removal of a building or structure on the property, whether it would affect the property's heritage attributes without consent from the Minister.

If an application for alteration/demolition is received, the Minister is only obligated to consult with the Trust and not the Municipal heritage committee.

The Minister may delegate approval authority to alterations/demolitions to the Trust or Town Council.

Member Kokovai stated that he has concerns with the province having control over a local asset and the local municipality no longer being able to make decisions. He continued to state that if there is no monetary gain to designating the property provincially, he sees no need.

Rita stated that the concerns are viable. She stated she will contact the province to determine if the province would delegate authority to council and / or the Heritage Committee with regards to alterations and she will investigate other benefits to designating provincially.

Member Kokovai stated that there are two Farmhouses just outside Harrow Centre. He stated that one dwelling is at 2585 County Road 20 East and that the other dwelling is on the north side of County Road 20 East across from the Agriculture Research Centre.

He stated that these two properties have architectural value. He stated that these two dwellings are slated for demolishing and recommends Administration investigate listing the dwellings to ensure they are not demolished.

Rita advised that the two properties are owned Federally, and she stated that she will contact them to determine if there is a possibility at salvaging the dwellings. She will advise that the November meeting of her findings.

6.4 Heritage Designation and Interpretive Plaque Program – ongoing

Rita advised the members that the Essex Town Centre plaque will be erected in front of the Municipal Building (33 Talbot Street South) on Tuesday, November 9th, 2021. She stated that all members will be invited to attend.

She stated that the McGregor plaque was circulated to the Committee for their recommendations. She advised that the Marsh Collection will be assisting with collecting information regarding the St Clements and the early School History.

6.5 Reports to Council – on going

6.6 Studies and Master Plans- on going

6.7 Heritage Week 2022 – on going

6.7.1 Committee to discuss Heritage Week 2022 themes

Rita advised the members that no themes were suggested by committee members prior to the meeting. She stated that Sarah Aubin, Recording Secretary recommended Stories of the Past as the 2022 theme of Heritage Week. Rita advised that this theme could be all encompassing of all the local history such as Indigenous, Portuguese, Polish, Irish, French, and many others. Vice Chair Paniccia stated that the theme was a good and recommended that the theme for 2022 be Stories of the Past.

6.7.2 Committee to discuss bursary requirements prepared by Anthony Paniccia

Vice Chair Paniccia stated that he is preparing the bursary requirements and will send them to the members and administration to review once completed.

6.8 Charles Maedel Commemoration Project –ongoing

6.9 Heritage Walking Tour and Digital Component – ongoing

6.10 Batten Schoolhouse and Iler Schoolhouse – ongoing

6.11 Cultural Master Plan – Ongoing

6.12 Historically Significant Name Registry – Ongoing

6.13 Century Farms – Ongoing

Rita advised the members that administration is working on mapping out the Century Farms within the Town of Essex. She stated that the document received listed 91 Essex County properties with only 15 Farms potentially listed in the Town of Essex, however two (2) are confirmed within the Town. She stated that administration would like to prepare a mapping system of all century farms within the Town. She stated that administration will provide clarity at the November meeting on the amount of registered century farms. Member Basden recommended that the members when driving through the Town of Essex look for the Century Farms Signs and note the property address to provide to administration.

6.14 Cultural Heritage; Indigenous History – Ongoing

Vice Chair Paniccia recommended that this item be discussed when Chair Brett returns in November.

7. Reports from Administration

8. Correspondence

9. New Business

10. Notices of Motion

11. Adjournment

EMHC21-10-28

Moved by: Member Basden

Seconded by: Member Kowtiuk

That the meeting be adjourned at 5:55 PM

12. Future Meetings

November 25th 2021 at 5:00 pm Location: Electronic Meeting via Zoom

Bursary Student Heritage Preservation Application Form 2022/2023

The Town of Essex and the Essex Municipal Heritage Committee are committed to the pursuit of a higher education around local history and heritage. As a result, a \$500 bursary shall be awarded annually commencing in 2022 to a Town of Essex resident pursuing studies in heritage courses at a post-secondary institution in Ontario. The bursary will help finance both undergraduates and post-graduates in the following fields: History, Archaeology, Archives and Records Management and Heritage Resources Management and courses that contribute to the preservation and promotion of local heritage.

The completed Application Form and relevant evidence must be completed by March 10th, 2022. Please complete the form and provide all supporting documents to the Town Hall, 33 Talbot Street South Essex.

Supporting Documents:

- Ontario Colleges Application Confirmation - **New Students**
- Transcript of enrolled courses 2022/2023 - **Current Students**
- Confirmation of Admission if Awarded (May 2022)

Applicant Information											
Surname					First Name						
Unit #			Street #			Street Name					
Town				Province			Postal Code				
Phone					Email						
Date of Birth					Current School						
Program Applied To					College / University						
<p>Declaration: I solemnly declare that all provided documentation and the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true. I understand that the Heritage Studies Bursary from the Town of Essex will be utilized solely for the 2022/2023 study year and that the total amount of \$500 will be sent directly to the College / University stated in the application.</p>											
Signature of Applicant							Date				
<p>Personal information that we collect is kept confidential. In accordance with section 41 of the Freedom of Information and Protection of Privacy Act, The Town of Essex will only use the information in its custody or control in the following circumstances: where the individual identifies the particular information and consents to its use; for the purpose for which it was collected or a consistent purpose (i.e. a purpose which the individual might have reasonably expected).</p>											
Section 2 - Essay Requirements (maximum 1000 words)											
<p>Please write about one of the following topics:</p> <ol style="list-style-type: none"> 1. What does heritage mean to you? 2. Favorite moment from the Town of Essex History? 3. How can learning local history help us accomplish.....? 											
Section 3 - Describe your interest in Heritage (maximum 100 words)											
Section 4 - Describe your academic and future goals (maximum 100 words)											

HERITAGE WEEK 2022

STORIES OF THE PAST

Town of Essex

February 21 - 25, 2022



Immigration



Family



Living in Essex



Veterans



Farmers

ATTENTION STUDENTS!
The Town of Essex Heritage Committee is seeking students to participate in heritage week contests and activities.

WRITING CONTEST: Provide a short story, poem, or postcard depicting Essex Family Heritage and the stories of the past. Please send submissions to heritage@essex.ca by February 14, 2022 at 4:30 p.m.

INTERVIEW CONTEST: Interview a senior about their past experiences in Essex. Examples of questions include: Were you born in Essex? When did your family move to Essex? What is your first memory of the community? Select interviews may be used for promotional purposes during Heritage Week 2022. Please submit the written and audio version of the interview to heritage@essex.ca by February 14, 2022 at 4:30 p.m.

STUDENT PRESERVATION AWARD: Are you a student (or do you know of a student) that is interested in heritage and understands the importance of heritage preservation? Submit your nomination for the Youth Preservation Award to heritage@essex.ca by February 14, 2022 at 4:30 p.m.

BURSARY: Grade 12 students entering in a History, Archeology, Archives, Records Management and/or Heritage Resources Management can apply for the \$500 Bursary towards their college/ university tuition. If you are interested, please contact heritage@essex.ca to request an application form. Submissions are due March 10, 2022 at 4:30 p.m.