



**Arts, Culture and Tourism (ACT) Committee
Regular Meeting Agenda**

Meeting Date: Wednesday, December 11, 2019

Time: 5:30 PM

Location: Essex Town Hall – Large Room

1. Roll Call
2. Declarations of Conflict of Interest
3. Delegation: Alex Denonville, Manager, Communications
4. Adoption of Published Agenda
 - 4.1 Regular ACT Meeting Agenda for December 11, 2019
Moved by:
Seconded by:
That the published agenda for the December 11, 2019 regular ACT Meeting, be adopted as presented / amended.
5. Adoption of Minutes
 - 5.1 Regular ACT Meeting Minutes for November 13, 2019
Moved by:
Seconded by:
That the minutes of the Regular ACT Meeting held November 13, be adopted as circulated.
6. Unfinished Business
 - a. Essex Tea Party Update and Discussion – Patti

- b. Draft feather banner design and pricing for Tune up the Parks Music Series –
Cynthia
- 7. New Business
 - a. Discussion re: Chair/Vice Chair Election and Yearly Meeting Schedule at January meeting - Cynthia.
- 8. Next Meeting
- 9. Adjournment